Proctor Rules for Major and Minor Violations: Remote Proctoring

(Major ends the exam Minors become majors if repeated after a warning is provided)

ProctoringRule_ID	Category	ProctoringRule_Name	ProctoringRule_Category	Severity	What does this mean?
46	Webcam	Another Computer Present (not in use)	Electronic/Device present in room	Minor	Candidate has another computer visible in the testing area - must be off
52	Webcam	Headset Present	Electronic/Device present in room	Minor	Candidate has headset or earbuds visible in the testing area
49	Webcam	Mobile Device Present (not in use)	Electronic/Device present in room	Minor	Candidate has a mobile device visible in the testing area
27	Webcam	Reading questions aloud	Exam Behavior/Candidate is reading questions aloud	Minor	Candidate is reading the questions out loud
48	Webcam	Smartwatch is Present (not in use)	Electronic/Device present in room	Minor	Candidate has a Smartwatch visible in the testing area
51	Webcam	TV is present	Electronic/Device present in room	Ignore	Candidate has a TV visible in the testing area/ must be off
19	Desktop	Browsing local computer	Exam Behavior/Browsing	Major	Candidate is browsing other local resources during the exam
18	Desktop	Browsing other websites	Exam Behavior/Browsing	Major	Candidate is browsing the internet
20	Webcam	Copy exam content in paper/written	Exam Content/Candidate is coping content in some way	Major	Candidate writes down exam content
22	Webcam	Copy/paste content + saves to computer	Exam Content/Candidate is coping content in some way	Major	Candidate performs a copy/paste of exam content and saves content
13	Webcam	Covering the camera	Exam Behavior/Out of view of the camera	Major	Candidate places an object over the camera to obstruct the proctor's view
11	Webcam	Explicit Behavior	Exam Behavior/Explicit	Major	Candidate is acting in an inappropriate manner
26	Webcam	Explicit language	Exam Behavior/Explicit	Major	Candidate is using abusive language out loud or via the chat

Major and Minor Violations 2021

ProctoringRule_ID	Category	ProctoringRule_Name	ProctoringRule_Category	Severity	What does this mean?
12	Desktop	Explicit Materials	Exam Behavior/Explicit	Major	Candidate has inappropriate materials in view of the desktop
8	Webcam	Failed to erase/clean the whiteboard writing	Environment	Major	Candidate did not wipe whiteboard at exam's conclusion
16	Webcam	Failed to rip allowed materials	Materials (Allowed)	Major	Candidate did not destroy reference material
15	Webcam	Failed to show allowed materials	Materials (Allowed)	Major	Candidate not show reference materials to the proctor
50	Webcam	Handheld caculator	Outside resources	Minor	Candidate is attempting to use a handheld calculator when it's not allowed
33	Webcam	Left room	Exam Behavior/Left room	Major	Candidate left the room (with or without informing the proctor)
29	Desktop	Open calculator	Outside resources	Major	Candidate is using a calculator on their computer
31	Desktop	Open instant messaging	Outside resources	Major	Candidate is using instant messaging on their computer
30	Desktop	Open notepad	Outside resources	Major	Candidate is using notepad on their computer
28	Desktop	Other Application	Outside resources	Major	Candidate is using "other" application on their computer
21	Desktop	Screen recording software copies exam content	Materials (Not Allowed)	Minor	Candidate has a smartwatch visible in the testing area
2	Webcam	Someone else in the room / Seeking exam help	Exam Behavior/Someone else in the room	Major	Someone other than the candidate in the room during the session and candidate asks for assistance on the exam
23	Webcam	Takes picture or video of the screen	Exam Content	Major	Candidate takes a picture or video of the screen
54	Webcam	Using another computer	Electronics/Use of Electronics during exams	Major	Candidate attempts to use another computer

Major and Minor Violations 2021

ProctoringRule_ID	Category	ProctoringRule_Name	ProctoringRule_Category	Severity	What does this mean?
53	Webcam	Using Mobile Device/Telephone	Electronics/Use of Electronics during exams	Major	Candidate attempts to use a telephone or mobile device
10	Webcam	Chewing gum or eating/drinking	Exam Behavior/Candidate is consuming or displaying food or drink	Minor	Candidate is eat, drinking, or chewing gum during exam
45	Webcam	Earbuds Present	Electronic/Device present in room	ignore	Candidate has earbuds visible in the testing area
4	Webcam	Environment Changes	Environment	Major	Candidate changes spaces during the exam
17	Webcam	Flipping of the pages	Exam Content/Candidate is coping content in some way	Major	Candidate continuously flips pages of reference material
9	Webcam	Improper device placement	Environment	Minor	Candidate camera is not placed for ideal viewing by the proctor
6	Webcam	Improper lighting	Environment	Minor	Lighting is inadequate or too strong for the proctor to see
32	Webcam	Looking somewhere else	Exam Behavior/Looking somewhere else	Minor	Candidate is not focusing eyes on the screen
37	Desktop	Lost Internet Connection	Technical problem	Minor	Candidate's internet service is interrupted
14	Webcam	Out of view of camera	Exam Behavior/Out of view	Minor	Candidate moves temporarily out of the camera's line of sight
47	Webcam	Radio is Present	Electronic/ Device present in room	Minor	Candidate has a radio visible in the testing area
35	Webcam	Reference materials	Exam Behavior/Candidate is causing noise unrelated to keyboard typing	Major	Candidate is using reference materials when they are not allowed (including scratch paper)
36	Desktop	System Error	Technical problem	Minor	Candidate experiences a system error
25	Webcam	Talking aloud/Talking to yourself	Exam Behavior/Candidate is causing noise unrelated to keyboard typing	Minor	Candidate is speaking aloud but not to someone else

Major and Minor Violations 2021

ProctoringRule_ID	Category	ProctoringRule_Name	ProctoringRule_Category	Severity	What does this mean?
1	Webcam	Talking to someone else in room	Someone else in the room	Major	Someone other than the candidate in the room during the session and candidate speaks to that person
24	Webcam	Tapping feet or fingers	Exam Behavior/Candidate is causing noise unrelated to keyboard typing	Minor	Candidate is causing noise unrelated to keyboard typing

Major and Minor Violations 2021